



Week One

Topic - Overview of Monitoring Requirements and Expectations

- What needs to be in your Plan
- What resources are available to you
- Building your process and workflow

Assignment – Develop a list of all projects and partners to be monitored

Week Two

Topic - The Risk Assessment Factors and Process

Assignment - Selecting your risk factors and refine your assessment strategy

Week Three

Topic - Implementation – Your Team, Areas of Focus and Schedule

Assignment - Decisions around areas of focus and schedule

Week Four

Topic – Capstone: Plan Review and Refinement

- Tool Check
- Plan Review – Where is the Buzzsaw?
- Plan Refinement